Present: Johnathan Weiss (President), Jake Campbell (Vice President of Student Affairs), Jennifer Farah (Vice President of Finance), Oscar Chang (Treasurer), Michael Bebawy (Recording Secretary), Benita Benjamin (Corresponding Secretary), Amanda Redden (Senior Class President), Alpha Jalloh (Junior Class President), Angel Plaza (Freshmen Class President), Anthony Samaha (College of Architecture and Design), Ayaz Uddin (College of Computing Sciences), Arsalan Khan (College of Engineering), Arthur Midianga (School of Management), Scott Lieberman (Applied Physics), John Vito d’Antonio-Bertagnoli (Biomedical Engineering), Jennifer Ligo (Chemical Engineering), Philip Zurek (Computer Engineering), William Busarello (Digital Design), Victor Aladele (Electrical Engineering), Gabrielle Rejouis (History), Kareem Fayek (Human Computer Interaction), Cady Kagune (Industrial Engineer), Rafal Kierznowski (Information Technology), Vivian Hawn (Resident), Lenerson Pyrrhus (Freshmen Resident), Magid Youssef (Commuter) and Monica Ghabour (Freshman Commuter).

Late: Axel Geoffroy Kouassi (Vice President of Administration).

Absent: Thomas Anderson (College of Science and Liberal Arts), Kevin Chen (Biology), James Barr (Business Management), Sarika Munir (Chemistry), Rajeet Das (Civil Engineering) and Darshan Patel (Freshmen Resident).

Non Senators: David Kantrowitz

Point of Privilege:

The meeting was called to order at 2:38 pm.

MINUTES

MOTION (Arsalan Khan, Lenerson Pyrrhus): To approve the minutes of February 19th, 2014. MOTION PASSES.

REPORTS

President Reports:

Johnathan Weiss, President
There will be a Food Committee Hearing this Monday at 4 pm, in Campus Center room 230, with GDS and representatives from multiple student organizations on campus. The meeting is open to students but if you cannot attend please share any concerns that you may have with myself or Sarika so that they can be addressed at the meeting.

I had a meeting with President Bloom on Monday to discuss the parking situation on Campus. There are plans being evaluated to increase parking for next semester. The main plan under consideration currently is to have the a building that we own removed and the property paved over for parking. This will add roughly 100 new spots if it goes through. The parking deck that was proposed with Saint Micheals is still being looked into and is expected to be up in September 2017. We will be evaluating other options to assist with the parking situation since there are no immediate fixes. One option is looking to carpooling options for students. Senators that will assist with this are as follows: Monica, Magid, Lenny, Kareem and Alpha.

The school is also in the process of looking into a new Athletic Center. The idea is to build it in the place of the current one, but have it much larger with an all purpose room larger than what we currently have available on campus (will be able to hold over a thousand people).

Feedback Session Progress

- Arsalan- Will meet with major head soon
- Arthur- Working on a date
- Scott- Working on a date
- Kevin- Absent (will follow up via email)
- John Vito- Held a freshman feedback session, will probably hold another one including the entire department
- Magid and Monica- Feedback session is March 12th from 2:30-4pm in the campus center

Executive Reports:

Jake Campbell, Vice President of Student Affairs

The Student Affairs Committee met with Dean Knape, Devin Batra, Phil Stickna, and George Eliopoulos on February 26, 2014. This meeting was set up to discuss the progress of campus wide printing that has been in progress for the last few years.
The project is nearing a stage where we will have functional kiosks to print from in the PC Mall and the library and there is discussion of other locations to implement this. The only progress to be made is software updates to the system and set it up so everyone has printing access. The biggest concern they have for the printers in other areas are security and maintenance.

Basic concept is that you will be able to send a document to a queue where the document will wait. Once a person logs onto a relay station they can choose which documents in the queue to print and collect it from the printer they choose. They do request some feedback from Senate. First, which relay set up do we prefer, web based or PC based. Web based allows printing to all printers from any relay station. PC based allows the user to only print to nearby kiosks.

Questions that came up:

1. Rafal- Wouldn’t the wireless system result in piles of wasted paper?
2. Ayaz- Wouldn’t the PC system cause a bottleneck or an overload of people trying to print at the same time (like right before class).
3. Cady- How would the naming of printers work?
4. Philip- Would there be a long sign in process?
5. Ayaz- Wouldn’t the PC system cost a lot for all the hardware?
6. Anthony- What if the printer is broken? Do you have to resend the document to a queue in order to print it?

They were also thinking about implementing a set number of prints per semester (about 400) in order to reduce paper waste and have people be more conscious of their paper usage.

If anyone has any ideas for printer locations send Jake an email.

College Reports:

Ayaz Uddin, College of Computing Sciences

On March 12th there will be a feedback session for the college of computing sciences in GITC 211 from 3-5pm

Arsalan Khan, Newark College of Engineering

The NCE committee was formed to replace the previous dean who passed away. They found a candidate but that candidate is no longer able to take up the
position. So now the Dean of the committee will be meeting with Joel Bloom to discuss what's next.

Senator Reports:

John Vito d’Antonio-Bertagnoli, Biomedical Engineering

BME Department Feedback Session – Freshmen Only  
Friday, February 21, 2014

Faculty in attendance:  
Dr. Bharat Biswal, Department Chair  
Dr. Tara Alvarez, Undergraduate Program Director  
Dr. Alev Erdi, Undergraduate Program Coordinator

Number of students: 5  
Main topics discussed:  
Advising  

**Issue:** All freshmen were sent to the Advising Success Center (ASC) for assistance registering for their second semester classes. The ASC caused difficulty for many BME students, as the curriculum for second semester in the department is typically either 18 or 19 credits. The ASC’s policy is to discourage students from registering for more than 16 or 17 credits. Each student who was not initially permitted to register for 18 or 19 credits then had to contact Dr. Erdi, the advisor for BME freshmen, and ask her to contact the ASC to permit registration for the proper number of credits, causing more work for both Dr. Erdi and the students.

**Resolution:** Dr. Erdi met with the ASC a few days before the feedback session to discuss this issue. ASC has been informed of the credit load required in the department, and the issue should not arise in the future.

Physiology Classes  

**Issue:** BME 105 and 106 are two courses designed to introduce students to basic physiological systems. These courses are worth 2 and 1 credit, respectively. The department has made plans to implement a new, 3 credit course, BME 111, which is a combination of the two above courses. Students expressed concerns about the workload required for such a course, with knowledge of the work required for the two separate classes.

**Resolution:** BME 111 will cover the same amount of material as both 105 and 106 combined. The fact that the new class reflects the total number of credits as the two old classes combined similarly reflects the amount of work required for the class. Additionally, BME 106 will be offered over the summer to allow students who have completed BME 105 to finish the soon to be outdated two-class sequence.
Additional Notes:
A student-written and student-maintained Freshman Handbook for the BME department is being planned. The handbook will follow the general design of the current Honors College Handbook. It will include information about class schedules, advising, and other topics pertinent to freshmen in the department. Four of the five students present at the meeting expressed interest in creating such a handbook. The handbook should be completed before the Fall 2014 semester commences.

NJIT Strategic Planning Initiative: Subcommittee 2.2
Wednesday, February 19, 2014

In attendance: (Name, Home Department, Division)
Edward Bishof, University Budgeting, Senior VP for Admin and Treasurer
Marc Sequeria, Information Technology, College of Computing Sciences
Eric Hetherington, Humanities, College of Science and Liberal Arts
Joseph Bonchi, Instructional Technology/Media Services
Leonard Kaplan, Intercollegiate Athletics, VP for Academic Support & Student Affairs
Lipuma, James, Humanities, College of Science and Liberal Arts
Matthew Brown, Van Houten Library, Provost and Senior VP for Academic Affairs
Xiaoning Ding, Computer Science, College of Computing Sciences
John Vito d’Antonio-Bertagnolli, BME, Student

Main topics discussed:
CAPE and Tutoring
The two main points as far as tutoring is concerned are an approval process for non-CAPE tutoring models, and reciprocity for such models. Currently study hours at CAPE are required for some students, but advertised to all; however, many students find that department-based tutoring, study centers, or mentoring programs are of more academic benefit than CAPE. This is mainly because department specific tutoring models are able to give specialized assistance for upper-level classes that is simply not available at CAPE. As such, a reciprocity program between these department-based tutoring models and tutoring at CAPE would be of benefit to any student who requires more assistance than is available at CAPE. This would require that department-based tutoring models are reviewed and approved by some board or committee, or possibly by CAPE itself. Since so many tutoring models exist across all departments, it is likely that each would have to be reviewed on a case-by-case basis.

Freshman Seminar
The catalog description for Freshman Seminar contains no indications that the course should introduce students to any of the currently
established student support services available, such as CAPE, or to the variety of web-based resources to which all NJIT students must become familiar. While topics covered in Freshman Seminar, such as multicultural issues, team building, and time management, are of benefit to incoming students, the fact that the course does not necessarily include information about CAPE, department-based tutoring, Webmail, Moodle, DegreeWorks, or Pipeline is troubling. This puts some students at an academic disadvantage, and leaves some students uninformed of all the university's web-based services. To rectify this, the most beneficial solution would likely be to establish a unified Freshman Seminar Syllabus, to be used in all sections of the course. This syllabus should indicate that topics covered would include an introduction to student support services and web-based resources. Though not necessary, it may also be beneficial to students to require a given amount of hours at any student support service location, as discussed in the above paragraph, before the conclusion of the Freshman Seminar course.

OLD BUSINESS

Elections Packet:

*MOTION (Ayaz Uddin, Arslan Khan): To approve the 2014 Elections Packet. MOTION PASSES.*

NEW BUSINESS

Finance Hearings:

*MOTION (Scott Lieberman, Alpha Jalloh): To approve American Institute of Chemical Engineers club for $260.35. MOTION PASSES.*

*MOTION (Kareem Fayek, Lenerson Pyrrhus): To approve Pre-Dental club for their Sculpting contest for $522.57. MOTION PASSES.*

New Clubs:

*MOTION (Ayaz Uddin, William Busarello): To approve Film Making Club as a Y-club. MOTION PASSES.*

Elections Committee:
The Elections Committee will be composed of Khushal Shah, Ayaz Uddin, Catherine Cohen, Catherine Andrus, Samdisha Kapoor.

**MOTION (Arsalan Khan, Scott Lieberman): To approve the 2014 Elections Committee. MOTION PASSES.**

**Senator Resignations:**

James Barr has stepped down from the position of Business Management Representative.

**ANNOUNCEMENTS**

Next Meeting 3.12.14 in room 240

There will be an electronic meeting for the week of 3.5.14. Absences will be given for those who do not participate.

Fitness week will be from 3.10.14 – 3.14.14

- Monday- Games on the Green
- Tuesday- Black light volleyball
- Wednesday- Dodge ball tournament
- Thursday- Rockwall and obstacle course
- Friday- Zumba Party

Tonight there will be 10¢ wings in the pub starting 9:00PM to celebrate the Pub’s 40th year anniversary.

**ADJOURNMENT**

MOTION (John Vito d’Antonio-Bertagnoli, Magid Youssef): To adjourn the meeting of Wednesday February 26th, 2014. MOTION PASSES

The meeting was adjourned at 3:22 pm.

As submitted by:
Michael Bebawy (Recording Secretary)