Dean Reggie Caudill, School of Management:

Thank you for allowing me to be here with you today and share with you about the School of Management. Regardless of what field you are in, or are going into, you will be introduced to management and business. It is inevitable. As an institution, we need to understand how technology is affecting the world of business so that we can best prepare our students for success in their careers. We want to differentiate NJIT’s business school from the approximately fifty other business schools within a 50-mile radius of our institution. The administration of the School of Management recognized that we had a problem. Our enrollments were stagnant over the past five years, while the rest of the university increased by 20%. We conducted a SWOT analysis (Strengths, Weaknesses, Opportunities, Threats), which allowed us to recognize what areas needed improvement and how we could capitalize on our resources to rectify those problems. These problems included the programs we offer, the lack of lab-space for our students, and the faculty that we hire.

A question-and-answer session followed, including discussion of the following topics:

- The STEM-MBA dual-degree program
- Interdisciplinary capstone classes between the School of Management and Newark College of Engineering

Michael Maysilles, University Registrar and Cheryl Mignone, Bursar:

Thank you for inviting us to your weekly meeting. There are some recent changes that have come about our university, and we will be speaking with you all about those changes. The Office of University Admissions has now expanded to include the Office of the Bursar and the Office of Student Global Initiatives (formerly the Office of International Students). Additionally, the Office of Undergraduate Admissions has teamed up with the Common Application, which allows us to access a greater pool of potential students. In the past one year, we have remedied many issues that students were complaining about. One of those issues was the advisor hold that was being placed on your accounts, which prohibited you from withdrawing. Another issue that was fixed was the former non-electronic method of filing each student’s paperwork. We now can access all of your information using the database rather than having to track down the files manually.

As far as the Office of the Bursar is concerned, we have had made many improvements to our department. Some of those include to-the-minute updates to your bill, which allow both us and yourselves to keep better records of your semester-bill. Other important changes involve the communication between students and our office regarding issues that pertain to their bills.

A question-and-answer session followed, including discussion of the following topics:

- The timeliness of the course schedules for the upcoming semester
- Department-based course-offering plans
- Homogeneity of student information based on all areas from which that information is accessible
ATTENDANCE

Present: Rajeet Das (President), Michael Bebawy (Vice President of Administration), Jennifer Farah (Vice President of Finance), John Vito d’Antonio-Bertagnolli (Vice President of Student Affairs), Rukayat Balogun (Treasurer), Darshan Patel (Recording Secretary), Dorothy Chau (Corresponding Secretary), Kaelyn Gamel (Senior Class President), Lenerson Pyrrhus (Junior Class President), Kelvin Siebeng (Sophomore Class President), Patrick Quinn (Freshman Class President), Anthony Samaha (College of Architecture and Design), Al-Rashid Jamalul (College of Computing Sciences), Atharva Dhole (College of Science and Liberal Arts), Cynthia Ahmed (School of Management), Dylan Renaud (Applied Physics), Siddharth Thiruvalluvan (Bioinformatics), Aesha Shah (Biochemistry), Alisha Matreja (Biology), Neha Syal (Biomedical Engineering), Julia Sun (Business and Information Systems), Awais Qazi (Business Management), Hari Ravichandran (Chemical Engineering), Lahiru Pathirage (Civil Engineering), Steve Diaz (Computer Science), Joshua Olayinka (Computing and Business), William Busarello (Digital Design), Jaemin Lim (Electrical Engineering), Chirag Arya (History), Wuraola Oggunowo (Industrial Design), Anthony Pereira (Information Technology), Steven Tighe (Law, Technology and Culture), Anthony DeRitis (Mechanical Engineering), Amy Ng (Science, Technology and Society), Lea Burlew (Theatre, Arts and Technology), Mark Neubauer (Resident), Mansi Sheth (Freshman Resident), Harshit Ratanpara (Freshman Resident), Sandra Sawires (Commuter) and Sarah Ahmad (Freshman Commuter).

Absent: Kamal Raghibi (Newark College of Engineering), Ashley Betts (Architecture), Marino Duran (Computer Engineering), Kaila Trawitzki (Engineering Technology), Martyn Mendyuck (Industrial Engineering), William Ruys (Mathematical Sciences) and Pritinder Singh (Web and Information Systems).

Point of Privilege: Jennifer Farah (Vice President of Finance), Rukayat Balogun (Treasurer) and Alisha Matreja (Biology).

Non Senators: Robert Moran

The meeting was called to order at 2:35pm.

MINUTES

The minutes of October 21, 2015 were approved.
President’s Report:

Rajeet Das, President

Making Reports at Student Senate Meetings

In order to have more discussions at our weekly meetings and give them more purpose, I would like for each report being made to include only information that would somehow apply to the majority of the senators at the meeting. All details can be in the typed reports for the minutes, but do not say it all during the meeting. Also, please end your report with some type of discussion topic or question to be answered by one or more of the senators.

Meeting with David Ullman and Blake Haggerty

GITC 5212

Others in Attendance: Pete Teklinski

First of all, David and Blake were very easy to work with. I invited them to our meeting on Wednesday 11 November 2015. They will get some feedback from us on different topics within their department.

We talked about new ideas for the replacement of the "Panasonic Machine" that was formerly on the Lower Green. They want to know what size it should be, what external capabilities it should have, and what content it should show. The Student Senate will be doing a survey in the campus center next week in order to get some student opinions on these topics.

Next, we talked about the SAFRB BFC which approves student money for capital improvements. One idea that the Student Senate had was to add cell phone chargers throughout the campus in advantageous locations for students to use. The two were in support of this idea and even said they would help us in looking into other options. Also, the Student Senate wants to add outdoor WiFi Wireless Access Points to improve the outdoor experience for students particularly in the center of campus near the upper and lower greens. Peter Teklinski is looking into pricing of these items and will get back to us on where we can feasibly put these points.

They asked me how space should be utilized in the first floor of CKB, where they are currently looking to make improvements. Their department is in charge of academic spaces including furniture, lighting, power, etc. The Student Senate will give suggestions on that space as well as other spaces around campus. I personally told them that students like private study areas where they can work in groups and do not work in groups as well when in more open spaces as they feel it could be disturbing to other students.

Lastly, the students of NJIT have expressed interest in a space available to them at all times of the day—24/7. I let David and Blake know about this and told them I would get back to them with survey data that we have on this topic from last year. It would be a space for commuters especially to feel at home and use when they need to be here for long periods of time.

We look forward to having David and Blake at our meeting on 11 November 2015.

Senator Reports:

Mark Neubauer, Resident

Resident Feedback Session Report

On Friday, October 23rd, I held a feedback session along with the Freshman Resident Representatives, Mansi Sheth and Harshit Ratanpara. The faculty and administration in attendance included Sharon Morgan, Dean of First Year Students, Ashish Borgaokar, Assistant Dean of Students for Learning Communities, Lynn Riker, Director of Residence Life and Joe Cavanaugh, Director of Community Relations from Gourmet Dining Services. The structure of the feedback session was that only students were there for the first 45
minutes, then administration came at 12:15pm to answer the previous questions and give feedback of their own.

The student turnout of eleven was disappointing considering that flyers advertising the feedback session were hung up a week beforehand and we had a strong social media presence. The low attendance can be attributed to the fact that the Residence Hall Association Resident Appreciation Week Meeting was held at the same time as our feedback session. Although extensive progress has been made to cooperate with RHA, it was too late to coordinate a joint feedback session with them. The people who attend their meetings, namely RA’s and Res-Life administration, would have made our feedback session much more effective. Next semester, preparation months in advance will allow Senate and RHA to host a bigger feedback session.

Despite the low turnout, a quality discussion was still had. Any questions and issues brought up by residents were addressed. These ranged greatly, from broken Redwood dryers to broken Honors elevators. But more important than these issues was the discussion that they prompted. We identified the problems with the ID cards, the Laundry system as well as the Flex-point system. All three of these issues were made into S.M.A.R.T. goals for the Student Affairs Committee, so it was important to gather information.

Currently, the ID cards have magnetic strips that are swiped to enter buildings, and they would be much more useful if they instead used smart chip technology. Lynn remarked that this issue was outside the scope of Res-Life because they are used on all buildings, not just residence halls. Lynn also remarked on the laundry issue, saying that the contract NJIT has with the current laundry provider is up at the end of the year, so with enough demand we could switch to a better system. However, as far as making laundry cheaper, the only that would be possible would be to increase the Room & Boarding fee so that laundry is included.

Another concern that was brought up by students is the flex point system, which should allow points to be carried over to the next year and should be more versatile, including dining options off campus. Joe, the GDS representative mentioned that the restaurants would have to approach GDS so that they could work out a plan and have the card reader. When asked for what improvements GDS has planned for the future, Joe talked how they had recently appointed two executive chefs. They are also planning to convert the Sushi section into either a Bubble Tea or Juice station. In addition, GDS is interested in having another chain besides Taco Bell. It would be helpful if we could use a Public Office Hour to see what the student body wishes to put on campus. When pressed for the location of this new food place, Joe said they didn't know where it would go at this moment.

Other miscellaneous items mentioned were to have water filling stations (another SAFRB proposal) over more of campus. It was recommended that the Light Rail get a Wi-Fi splitter, that the NJIT calendar of events be made more public. Although the Campus Center will be outfitted with monitors in January 2016, it would be helpful to have a mobile app with all the same information. The discussion was good, but something that could definitely be improved was our turnout. Hopefully, partnering with RHA will solve this problem for the next feedback session.

**Announcements**

- The NJIT Student Senate Executive Board would like to thank the following Student Senators for their help during the Open House on October 18th: Amy Ng, Anthony Pereira, Dylan Renaud, Julia Sun, and Kaila Trawitzki. They would also like to thank the following Student Senators for their help with the NJIT Student Senate Website: Jaemin Lim and William Ruys.
- In place of One-on-Ones this week, please be sure to fill out an Executive Evaluation form during your office hours. These forms are to be anonymous and can be dropped off in Rajeet Das’s mailbox.
- The following Feedback Sessions will be taking place between today, October 28, and our next meeting:
- Senior Class: October 30, 2015 at 11:30AM
- Industrial & Digital Design: October 30, 2015 at 11:30AM
- Civil Engineering: November 2, 2015 at 11:30AM
- Theatre, Arts & Technology: November 3, 2015 at 2:30PM
- Architecture & Interior Design: November 3, 2015 at 11:30AM
- History: November 4, 2015 at 2:30PM
- Information Systems: November 4, 2015 at 2:30PM
- Electrical & Computer Engineering: November 4, 2015 at 2:30PM
- Information Technology: November 4, 2015 at 2:30PM
- Mathematical Sciences & Applied Physics: November 4, 2015 at 2:30PM
- Commuter: November 4, 2015 at 2:30PM
- Science, Technology & Society: November 4, 2015 at 2:30PM
- Mechanical Engineering & Engineering Science: November 4, 2015 at 2:30PM

- Next meeting will be on Wednesday, November 4, 2015.

**MOTION (Atharva Dhole, Neha Syal): To adjourn the meeting of Wednesday, October 28, 2015. MOTION PASSES.**

The meeting was adjourned at 3:48 pm.

As submitted by:
Darshan Patel (Recording Secretary)